

FEDERAL MINISTRY OF EDUCATION

FEDERAL SECRETARIAT COMPLEX, PHASE III

FEDERAL GOVERNMENT GIRLS' COLLEGE ONITSHA, ANAMBRA STATE

INVITATION TO TENDER FOR 2018 CAPITAL PROJECTS FEDERAL GOVERNMENT GIRLS' COLLEGE ONITSHA, ANAMBRA STATE

(1) INTRODUCTION

The Federal Government of Nigeria has allocated funds to Federal Ministry of Education (FME), Federal Government Girls' College Onitsha, Anambra State in the 2018 Appropriation for the execution of Policies, Programmes and projects towards achieving the mandate of the College. Accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects:

(2) SCOPE OF WORKS

LOT NO.	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Renovation Of One (1) No. Block Of Six (6) Classrooms	FGGC, Onitsha
W2	Completion Of One (1) No. Administrative Block	FGGC, Onitsha
W3	Completion Of Water Treatment Plant With Solar-Powered Borehole And 40-Litre Overhead Tank	FGGC, Onitsha

(3) ELIGIBILITY REQUIREMENTS

Prospective Bidders must possess the under-listed requirements:

- (i) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

- (ii) Evidence of Company's Current Tax Clearance Certificate for the last three years (2015, 2016, and 2017) valid till 31 Dec, 2018 with a minimum average annual turnover of Twenty Million Naira (N20, 000, 000.00);
- (iii) Evidence of Current PENCOM Compliance Certificate valid till 31 Dec, 2018;
- (iv) Evidence of Current Industrial Training Fund (ITF) Certificate valid till 31 Dec, 2018;
- (v) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till Dec, 2018;
- (vi) Evidence of Registration on the National Database of Contractors, Consultants and Suppliers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid certificate issued by BPP;
- (vii) Current sworn Affidavit disclosing whether or not:
 - (a) any officer of the relevant Committees of Federal Government Girls' College, Onitsha or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;
 - (b) The company is in receivership, insolvent or bankrupt, and
 - (c) The company has any Director who has ever been convicted in any court in Nigeria or any other country for criminal offences in relation to fraud or financial impropriety,
- (viii) Evidence of Financial Capability to execute the job, by submission of Reference Letter from a reputable commercial Bank with willingness to provide credit facility for the execution of the project when needed;
- (ix) Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications: ARCON, COREN, QSRBN, CORBON and other related fields in the construction industry;
- (x) Verifiable documentary evidence of at least (3) similar job(s) successfully executed in the last five (5) years including Letters of Awards, Valuation Certificates and/or Job Completion Certificates and Photographs of the projects;
- (xi) List of plants and Equipment with proof of ownership or lease agreement;

(xii) All documents for submission must be transmitted with a covering/forwarding letter under the Company/Firm's Letter Head paper bearing amongst others, the Registration Number (RC), as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone number(s)(preferably GSM No.) and valid e-mail address(es) and official Company's address. The Letter Head paper must bear the Names, Nationalities and the Telephone Numbers of Directors of the company at the bottom of the page duly signed by the authorised officer of the firm.

(4) COLLECTION OF BID DOCUMENTS

Interested and competent bidders are requested to collect Standard Bidding Document (SBD) from the office of the Principal, FGGC Onitsha on evidence of payment of a non- refundable tender fee of N10,000.00 per lot paid into Federal Government Girls' College Onitsha, Anambra State's Remita's account in any reputable commercial bank in Nigeria.

(5) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit two (2) hard copies each of the Technical and Financial bids only in MS Excel format bid for desired lot in two (2) separate envelopes, clearly marked "Technical Bid" or "Financial Bid". The Two envelopes should be enclosed in one larger envelope labelled with the project name at the top right hand corner and the company's name behind and addressed to The Principal, Federal Government Girls' College, Onitsha, Anambra State. The document should be deposited in the Tenders Box at the Office of the Principal FGGC, Onitsha, Anambra State **not later than 12.00 on Monday, 26 November, 2018.**

(6) OPENING OF BIDS

The submitted technical bids shall be opened immediately after the deadline for submission **at 12.00 on Monday, 26 November, 2018** in the School's Staff Hall. Company representatives and interested members of the public, including relevant professional organisations are hereby invited to witness the opening of Technical bids.

(7) NOTES

- (i) Any bid received after the deadline shall be returned un-opened;
- (ii) Certificates may be referred to the respective issuing authorities for verification and authentication;
- (iii) Contractors are not permitted to bid for more than two (2) lots. Any bidder that violates this rule shall be disqualified;

- (iv) Only pre-qualified bidders at technical evaluation shall be invited at a later date for financial bid opening, while the financial bids of unsuccessful bidders shall be returned unopened;
- (v) Technical and Financial Bids enclosed in one and same single envelope that will expose the Technical and Financial Bids at the same time of opening shall be disqualified,
- (vi) Submission that does not meet up with the requirements specified above shall be rejected,
- (vii) The evaluation shall be strictly based on the requirements specified above,
- (viii) This advertisement is published for information purpose only, and should not be constructed as a commitment or obligation on the part of FGGC, Onitsha to award these contracts,
- (ix) The FGGC, Onitsha is not bound to consider any bid, and reserves the right to reject all bids at any time or cancel the procurement proceedings in the public interest,
- (x) Due diligence exercise may be conducted to verify the claims made by bidders,
- (xi) All submission must be made only in English Language.

SIGNED

PRINCIPAL

FGGC ONITSHA, ANAMBRA STATE.